



Brent Knoll School

Careers

information

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Contact details

Careers Leader

Our careers leader is: Paul Shaw

Contact number: 020 8699 1047

Email: p.shaw@brenknollschool.co.uk

The careers leader is responsible for the delivery of our careers programme. This role is distinct from a 'careers adviser' providing careers guidance to pupils.

The careers leader ensures:

- Our school has a good careers programme that meets the expectations set out in the Gatsby Benchmarks
- Our school has published details on our website of our careers programme and arrangements for providers of technical education or apprenticeships to talk to pupils
- The destinations of young people from our school are tracked and that this information is used to improve the effectiveness of our school's career programme
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Key Staff

Other staff involved delivering the careers programme are:

Year 11 Tutors:

- Mr Lo/Ms Neville – 11B
- Ms Wylie/Ms Clarke – 11K
- PSE Coordinator: Ms Nicklin

Provider access

As a school:

- Give providers of technical education and apprenticeships the opportunity to talk to all pupils in years 8 to 11.
- Have published a policy statement on our website setting out our arrangements for provider access and how this is followed.

Careers advice and guidance aims

It is important that all students are fully supported and guided through the process of planning their futures. With a programme of education, information, advice and guidance for all students from Years 7 -11, we believe our students are well prepared for their futures. All staff at Brent Knoll School play an active role in preparing them. We have a full programme of careers education that is delivered through PHSE, special events, enrichment programmes, visits, trips and assemblies and also within individual departments and through form time.

All students will:

- Develop a deeper understanding of themselves, their abilities and
- Gain a greater knowledge of the range of opportunities open to them
- Take part in work related activities in and out of school
- Understand the requirements and expectations of employers
- Learn to make decisions wisely about their future
- Be fully prepared to manage change and be fully supported through key transition periods
- Learn how to improve their own employability: how to find work, how to get work and how to progress their careers

We are very proud of our extensive and very strong links with employers. These employers work very closely with students through work placements, visits, talks, interview preparation, careers fairs and work related learning events.

Careers Entitlement

	Autumn term	Spring term	Summer term
All	<ul style="list-style-type: none"> • Communication passports updated • Annual reviews to have discussions around training and employment from year 7 onwards • Personal development tracker to identify personal and social development areas 	<ul style="list-style-type: none"> • Personal development tracker to identify personal and social development areas 	<ul style="list-style-type: none"> • Personal development tracker to identify personal and social development areas
KS3	<ul style="list-style-type: none"> • Independent travel training • Duke of Edinburgh Award • Alternative providers: Lewisham Youth Project, Ilderton Motor Vehicle Project, Millwall Community Trust • Lewisham Post-16 Opportunities Event at Goldsmiths College – Year 9 • PSHE programme covers areas around tolerance and discrimination 	<ul style="list-style-type: none"> • World of work day - team building activities • Independent travel training • Kidzania – Year 8 and 9 • Year 8 – enterprise activity on Fair trade • PSHE programme covers areas such as budgeting, personal hygiene and citizenship 	<ul style="list-style-type: none"> • Year 8 and 9 Annual reviews to focus on aspiration and employability • KS4 booklet course information
KS4	<ul style="list-style-type: none"> • KS4 transition information booklet • KS4 information parents Q&A session • Independent travel training • Duke of Edinburgh Award • Alternative providers: Lewisham Youth Project, Ilderton Motor Vehicle Project, Millwall Community Trust • Prince's Trust programme – community project (river cleaning) • Macmillan coffee morning, community police interaction morning, Surrey quays farm work • Tuck shop • Prince's Trust: Introduction to teamwork workshop • Prince's Trust: Introduction to enterprise project • Prince's Trust: Interview skills • Prince's Trust: Money management 	<ul style="list-style-type: none"> • SaLT: Transition training – Year 11 • Independent travel training • Prince's Trust programme • Image in action • Lewisham Youth Theatre, climbing activity, Sports relief • Tuck shop • World of work day Mock interviews, careers speed networking, communication in the workplace workshop, employability exercise and Young Apprentice Enterprise Workshop • Year 10 - 2 week work experience • Prince's Trust: Employability and Enterprise day – Dragon's Den Day. • Prince's Trust: World of work opportunities – visits to corporate partners offices. 	<ul style="list-style-type: none"> • Drop in sessions run by school counsellor • Year 11 – 2 week work experience • Prince's Trust programme-community project Sport relief • CV skills workshop • Tuck shop

		<ul style="list-style-type: none"> Year 10 Annual reviews to focus on aspiration and employability 	
KS4 transition	<ul style="list-style-type: none"> Year 11 Annual reviews to focus on aspiration and employability KS5 information parents Q&A session Visits to local post-16 providers Lewisham Post-16 Opportunities Event at Goldsmiths College Ex-students visit to share their experiences 	<ul style="list-style-type: none"> Visits to local post-16 providers Post-16 Application support Pupil questionnaire 	<ul style="list-style-type: none"> Ex-students visit to share their experiences
KS4 Careers specific curriculum links			
<p><u>Prince's Trust:</u> Unit 1 – Career planning Unit 2 – Community project – Coffee morning, river clean-up, pensioners tea party Unit 4 – Digital skills Unit 5 – Interpersonal and Self-management skills Unit 9 – Planning for personal development Unit 14 – Undertaking an enterprise activity</p>			
<p><u>AQA PSE:</u> Unit 4 - Personal finance Unit 7 - Making informed career choices Unit 8 – Applying for jobs and courses Unit 9 – Relationships, Behaviour and Practices in the Workplace</p>			

Career Guidance for parents, carers and teachers

Guiding your child through key decision making points can be challenging. The following websites are useful in giving support and guidance to help you do this.

Mr Shaw or your child's tutor is always available to give guidance to parents, either by email, via the telephone or in a guidance interview or part of the annual review process.

Useful websites



The National Careers Service provides information, advice and guidance to help you make decisions on learning, training and work opportunities. The service offers confidential and impartial advice. This is supported by qualified careers advisers.

The National Careers Service website aims to:

- help you with careers decisions and planning
- support you in reviewing your skills and abilities and develop new goals
- motivate you to implement your plan of action
- enable you to make the best use of high quality career related tools.



Careersbox is a free online library of careers related film, news and information. As the preferred digital new media partner to the Institute of Career Guidance, the largest careers body in the UK, Careersbox aim is to deliver a new way for students to explore their skills and career options.



Plotr is a website created to help 11-24 year olds discover and explore careers they'll love.

It's built around the Game which uncovers careers matched to their skills, interests and personality.



LifeSkills, created with Barclays, is a free, curriculum-linked programme, developed with teachers to help improve the skills and employability of young people in the UK.



icould has a range of video clips showing real people

talking about their jobs and careers.

The logo for Careerpilot, featuring the word "Careerpilot" in a blue, sans-serif font on a green rectangular background.

Plan your study & work. Your choices at 14, 16 and 18, explore different job sectors and how you can study and work at the same time - even to university level.



Success at School is the place for young people to explore careers, get the lowdown on top employers, and search for the latest jobs, courses and advice.



The study guide section within youthspace contains a range of information including help on making options choices in Year 9, post 16 options, and getting into higher education.



Central Governments dedicated apprenticeship website has a whole range of information to help young people decide if Apprenticeships are the right route for them. You can also search for apprenticeship vacancies.



This UK based site is entirely written by a fully qualified, independent career development professional with one aim in mind: to explain and inform - with no bias in favour of particular routes, pathways or options.

It is a completely independent 'one stop shop' for **parents, carers and teachers** who want to understand the competing choices that are available to school and college leavers in 2014.

The site has been carefully designed to be straightforward and easy to navigate around. I hope you find it useful!

www.careersadviceforparents.org

Meeting our statutory requirements

Impact

We are proud to deliver a wide and varied careers programme to students, and the school is well above the national average when comparing the programme to the Gatsby Benchmarks. The Gatsby Benchmarks are a framework of 8 guidelines about what makes the best careers provision in schools and colleges, see below.

Gatsby benchmarks of Good Career Guidance

We have currently met all of the eight benchmarks:

Benchmark 1: a stable careers programme with a careers leader -88%met

Benchmark 2: learning from career and labour market information – 80% met

Benchmark 3: addressing the needs of each student – 100% met

Benchmark 4: linking curriculum learning to careers – 81% met

Benchmark 5: encounters with employers and employees – 75% met

Benchmark 6: experiences of workplaces – 100% met

Benchmark 7: encounters with further and higher education – 54% met

Benchmark 8: personal guidance – 100% met

<http://www.gatsby.org.uk/education/focus-areas/good-career-guidance>

[Click here for: Compass Careers Benchmark Tool Results](#)

Destination information

All of our students secure post-16 provision from a variety of providers both within the borough and outside of the borough of Lewisham.

Courses students are currently studying range from Entry Level Certificate through to Level 1 qualifications in catering, performing arts, carpentry, vocational tasters, pathways to employment and training and computing.

	FE College						Specialist School 6 th Form	
	LSEC (Bromley and Orpington college)	LeSoCo (Lewisham College)	Shooters Hill College	Lambeth College	City and Islington College	MidKent College	Glebe School 6 th Form	Drumbeat 6 th Form
Number of students (19)	3	6	3	2	1	1	1	2
Courses followed	Level 1 Art and design	Vocational taster (catering level 1) / supported learning	Sixth form provision - Independence	Supported learning	Level 2 Performing arts	Supported and Foundation Learning (EL1-3)	Sixth form provision	Sixth form provision
	Level 1 Catering	Foundation learning / Vocational taster						
	Level 1 hair and beauty	Level 1 Hospitality/ catering						

College contact details and open day dates 2018/19

<p>LONDON SOUTH EAST COLLEGES (Former Bromley College): www.LSEC.ac.uk</p> <p>Bexley Campus Thursday 8 November – construction (4.30pm – 7pm) Wednesday 28 November (4.30pm – 7pm)</p> <p>Greenwich Campus Thursday 22 November (4.30pm – 7pm)</p> <p>Orpington Campus Wednesday 28 November (4pm – 7pm)</p> <p>Bromley Campus Saturday 3 November (10am – 12.30pm)</p>	<p>CAPEL MANOR COLLEGE: www.capel.ac.uk</p> <p>Tuesday 27 Nov 2018 (5pm - 7:30pm) Saturday, 30 March 2019 (10am – 3pm) Saturday, 15 June 2019 (10am – 3pm)</p> <p>If you have any questions about applying to or studying at Capel Manor College next year, drop-in between 10am and 3pm, Monday to Friday. There is no need to book or to make an appointment for these specialised drop-in sessions.</p>
<p>CROYDON COLLEGE: www.croydon.ac.uk</p> <p>Saturday 10 November 2018 (10am-1pm). Thursday 21 March 2019 (3.30-6pm). Wednesday 26 June 2019 (3.30-6pm).</p>	<p>HADLOW COLLEGE: www.hadlow.ac.uk</p> <p>Saturday 24 November (10am – 1pm) Mottingham Campus – need to sign up</p>
<p>LeSoCo (Former LEWISHAM & SOUTHWARK COLLEGES): www.lesoco.ac.uk</p> <p>Tuesday 6 November (4pm – 6pm) Lewisham College</p> <p>Thursday 8 November (4pm – 6pm) Southwark College</p> <p>Friday 9 November (2pm – 6pm) Lewisham Way Campus</p>	<p>DRUMBEAT SIXTH FORM To book your place, please call 020 7635 9022 or email a.fffahmensah@drumbeat.lewisham.sch.uk</p> <p>Thursday 1 November at 1.30pm Thursday 15 November at 1.30pm Thursday 17 January at 1.30pm</p>
<p>SHOOTERS HILL SIXTH FORM COLLEGE https://www.shootershill.ac.uk/openevents</p> <p>Thursday 8th November 5pm-7pm Thursday 31st January 5pm-7pm Saturday 2nd March 10am-1pm Thursday 2nd May 5pm-7pm</p>	

Options at 16 explained

Raising Participation Age (RPA)

The law has changed and now says that you must continue in some form of education or training until you are 18. This is so that you have the best possible chance to gain the knowledge, skills and qualifications that you need to get a job you enjoy in the future.

There are a number of ways in which you can continue with your education and this booklet will provide you with some useful information on how you might do this. There are 2 main options available to you when you leave school

- Vocational Course
- Apprenticeship or Traineeship

Vocational Qualifications (BTEC)

Vocational qualifications train you towards a particular job. If you have an idea about the area of work you would like to progress into then this route might suit you.

Vocational courses train you towards a particular job field such as Business, Health and Social Care, Motor Vehicle or Sport for example. They are practical courses based on coursework rather than exams and are offered at different levels depending on your qualifications so you can start at Entry Level 1 and work up to Level 3 (equivalent of A levels). This option would suit you if you are a practical person with a career in mind and would like to gain qualifications in this field.

Apprenticeships

Apprenticeships are work based and combine hands on training in the workplace with off the job training within a college or training provider. This option suits those that have a clear idea about what they would like to do.

Apprenticeships combine practical work experience with the opportunity to gain qualifications and get paid. You may work 4 days a week for your employer and attend college or a learning provider one day a week to study for qualifications. The minimum requirement to start an apprenticeship at Level 2 is 4 grade 4s at GCSE, usually to include Maths and English, however employers often ask for Level 4 and above grades in subjects such as English, Maths and Science. To maximise your chances of success you must apply to more than one college/training provider. We will be holding apprenticeship sessions in school which will provide you with more information regarding this.

Traineeships

Traineeships are designed to help young people who want to get an apprenticeship or job but don't yet have the appropriate skills or experience. A traineeship is a course with work experience that gets you ready for work or an apprenticeship whilst still working to achieve qualifications in English and Maths. It can last up to 6 months.

English and Maths

Students are also expected to continue working towards English and Maths qualifications whilst at college if they have not achieved a grade 4 or equivalent at GCSE.

Understanding Qualifications

Qualifications help you to move forward in your chosen career and give you a better choice of jobs. The number of jobs for people with no qualifications is shrinking quickly. They also help to improve your earning power and people with qualifications earn more during their lifetime than those without.

Below is a table that explains the different levels of qualifications. People start at a level that suits their ability and once they have gained a qualification at that level they can then progress onto the next level.

Qualification Level	Qualification	Entry Requirements
Entry Level Certificate 1, 2 or 3	Personalised Programmes	No formal qualifications.
Level 1	Personalised Programmes NVQ Level 1 BTEC Introductory Diploma	Entry Level qualifications
Level 2	Intermediate Apprenticeship NVQ Level 2 GCSE BTEC First Diploma	3 – 1 grades at GCSE Level 1 qualifications
Level 3	Advanced Apprenticeship NVQ Level 3 BTEC National Diploma BTEC Extended Diploma Alevels	Level 4's and above at GCSE Level 2 qualifications including English and Maths Level 4
Level 4	Higher Apprenticeship NVQ Level 4 Certificates of Higher Education Higher National Certificate Foundation Degree	A levels Level 3 qualifications
Level 5	Diplomas of Higher Education Foundation Degree Higher National Diplomas	Level 4 qualifications
Level 6	Bachelor Degrees PGCE Graduate Diplomas and Certificates	Level 5 qualifications
Level 7	Master Degrees Postgraduate Certificates and Diplomas	Level 6 qualifications
Level 8	Doctoral Degree	Level 7 qualifications